

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, April 12, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 12, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Vicki Buseth, Gary Heldt, Martin Stanwick, Jerome Lammers, Larry Furney, Elmer Neussendorfer, Donna Ramsay, Dave Jones, Dave Willman, Brian Eclov, and Jill Fier.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the April 12, 2005 Commission Meeting, and the minutes from the April 5, 2005 Commission Meeting. Welfare Matters: Case # 05-057 for rent was approved; Case # 05-048A for rent was approved; Case # 05-011ABC for cobra was approved; Case # 05-060 for utilities was approved; Case # 05-066 for utilities was approved; Case # 05-065 for utilities was approved; Case # 05-064 for utilities was approved/rent was denied; Case # 05-028 for hospital was denied; Case # 05-042 for hospital was denied; Case # 05-056 for hospital was denied; Case # 05-053 for hospital was approved; Case # 05-020A for hospital was denied. Travel/Education: Joyce Caugherty and Brenda Conn to go to Sioux Falls, SD on April 28, 2005 to attend training. Lionel Torgrude to go to Rapid City, SD on April 12-13, 2005 to attend the Veteran Commission Meeting. Rose Marie Stee to go to Flandreau, SD on May 4, 2005 to attend the Save Our Farm Youth Program, to go to Lake Herman, Madison, SD on June 13-15, 2005 to attend the 4-H Camp and on June 20-22, 2005 to attend the Teen Camp; to go to Flandreau, SD on June 22, 2005 to judge Public Speaking. Clyde Calhoon and Wm. Mark Kratochvil to go to Deadwood, SD on May 11-15, 2005 to attend the Annual States Attorney Conference.

ROUTINE BUSINESS

Motion by Negstad, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. A&B Business Equipment, maintenance contract \$24.80; Advance, first quarterly payment \$6,750.00; Agfirst Farmers Coop, Schonewill/execution \$501.22; Anderson Oil, nozzle \$6.25; Cyndi Ault, payroll advance \$500.00; Avera Health Plans, cobra insurance \$463.88; Kelly Bakken, payroll advance \$500.00; Harold Berkland, meeting and mileage \$39.72; Bierschbach Equipment, parts \$663.64; Boyer Ford Truck, parts \$108.19; Brock White Company, crack sealer \$20,612.80; Brookings Area Chamber, Legislative Update \$55.00; Bkgs Area CRP CTC, alignment \$40.00; Bkgs City, utilities \$9,446.78; Bkgs Clinic \$111.20; Bkgs Co Treasurer \$2,598.54; Bkgs Daily Register, employment advertisement \$1,171.84; BEDC, Funding \$10,000.00; Bkgs Engraving,

nameplates & plaque \$101.00; Bkgs Hospital, blood tests \$3,128.00; Denise Brown, payroll advance \$500.00; Butler Machinery Co., parts \$1,644.47; Canfield Business, tables \$435.00; Carquest Auto, shop supplies \$94.50; Cellular One, telephone \$780.67; Central Business Supply, supplies \$1,854.23; Century Business Product, supplies \$23.49; Chemco Inc., janitorial supplies \$2329.30; Clites Electric Inc., install power pole \$275.76; Cook's Recycling, commercial service \$255.00; Dale's Alignment, parts & labor \$176.13; Dell Marketing LP, ac adapter \$41.36; Den-Wil Inc., nurses rental \$788.12; Dept. of Transportation, contracts \$841.77; Donna K. Dietrich, MI \$124.77; Dykhouse Painting, paint & labor \$777.24; East Dakota Water Deve., monthly water conserve. \$916.80; T. Eggebraaten, postage, motel, gas, \$206.75; Einspahr Auto Plaza, wiper blades, parts, labor, \$148.16; Marv Ekeren, MI \$15.00; Everist, L.G. Inc., sand \$608.27; The Exchange, flashlight & lights \$340.00; Falcon Associates Inc., ads for appraiser & emerg. Dir. \$90.00; First Bank & Trust motel, gas, meals \$265.27; Fishback Ins. Agency, notary bond & filing fee \$75.00; Flex One, advance flex one loan \$3,000.00; Foerster Wholesale Supply, paper products & janitorial supplies \$389.20; G & K Services, laundry service \$302.24; Gall's Inc., uniforms/police dept. \$919.94; Graybar Electric Co Inc., janitorial supplies \$17.06; James Hagedorn, payroll advance \$500.00; Harold's Photo Centers, photo finishing \$239.09; Hauff Mid-America Sports, jackets \$1,281.45; Richard Haugen, payroll advance \$500.00; Gary Heldt, mileage \$88.20; Hy-Vee Food Store, rolls/grand jury \$ 7.99; Index Stationers, supplies \$32.28; Insty Prints, maps, business cards, lamination \$1,664.03; Integrated Business Sol., technology service \$2,460.00; Inter-Lakes Comm. Action, service worker \$629.00; Interstate Telecom. Coop., database/ITC \$713.45; Jack's Uniforms & Equip., pants & shirts/Bkgs police \$2,067.15; Janitor's Closet, janitorial supplies \$218.00; Jerome Johnson, transcripts \$331.00; Emil Klavetter, reimbursement airline ticket \$765.00; Mel Kloster, mileage, dues & subscription \$144.60; Dale Kneebone, payroll advance \$500.00; Nelva Kooistra, MI \$15.00; L & L Parts, parts & filters \$224.76; Linweld, welding supplies \$28.26; Lyle Signs, Inc., signs \$899.25; M.E. McCann, CAA \$1297.95; Mcleod's Print & Office, traffic tickets, appeal forms \$506.70; MCI, telephone \$156.38; MCI Worldcom, telephone \$229.99; M&T Inc., draeger gas monitor for Aurora, Elkton, White, Bkgs and fire extinguisher refills \$9,086.00; Bob Mans, mileage & meetings \$120.36; MARC, cleaning supplies \$383.88; Martin's Inc., oil \$556.00; Mastercard, white board, travel, esri, travel, public risk management \$1639.39; Mediacom, internet \$55.95; Michaels Fence, security fence \$2,743.00; Mid-American Research, speed wipes, janitorial supplies \$516.14; Midwest Glass, adjust east side door & sliding window \$299.02; Miller & Sweir, MI \$148.00; Mills & Miller, salt \$1,032.47; Mills Property Management, janitorial service/1921 bldg \$200.15, office rent \$2,991.67; Missouri APCO, registration fees \$387.00; Moore Medical CORP, fire supplies/Bruce \$128.92; Moriarty Rentals, rent \$350.00; Nat'L Sheriff's Assoc., dues \$100.00; Mary Negstad, mileage \$60.80; Nancy J Nelson, CAA \$1,508.86; North Dakota APCO, registration fees \$100.00; Northwestern Energy, utilities \$298.61; Office Systems Inc, repairs on copy machine \$165.74; Olson & Johnson Internat, parts \$107.11; Robert Olson, payroll advance \$500.00; Onsite Services, Inc., remove desk & build wall \$259.75; Peart & Associates, Inc., handcuffs, badge & holster \$487.22; Bella Peterson, payroll advance \$500.00; Pipestone County, service fees/Keller \$40.00; Pitney-Bowes Inc., scale lease \$141.00; Preferred Woodwork, Inc., tables & cabinets \$3,693.03; Progressive Farmer, farmer magazine \$45.00; Pro Map Corp, web hosting \$2,100.00; Quill Corp., printer & ink \$403.53; RFD News, publications, legal notices, ad \$1,842.35; Reed's Electronics, repair VCR \$26.00; Reuter's Framing, shadow box for patches \$43.00; Dept. of Revenue, MV/birth & death fees, nurses, blood tests, admin fees \$208,356.00; Rude's Home Furnishings, bookshelf \$157.00; Running's Big "R", shop supplies \$27.99; Deanna Santema, mileage \$266.24; Terry Schwenk, rent \$350.00; SDAAO, registration fee \$180.00; SDACC, registration \$65.00; SDACO, registration spring

Motion by Klavetter, seconded by Negstad, to amend the March 29, 2005 minutes for the following Automatic Supplement was approved, for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount Total: \$79,294.59; Reason: \$4,507.41 for Funding FFY 2003 HLS Exercise Grant; \$35,011.43 for Funding FFY 2003 Part II Equipment Grant; \$39,775.75 for Funding FFY 2004 DOJ/OJP Equipment Grant; Receipt # 91022: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Zoning & Drainage Director, Robert Hill met with the board to present the following plats for approval.

Motion by Santema, seconded by Negstad, to approve for recording purposes Resolution 05-16. A Resolution for the plat of Lots 81-206, Block II and Lots 81-140, Block III, Denver Cemetery Addition in Outlot A, and the 1st Addition to Outlot A, all in the NW ¼ of Section 7-110-52 in the County of Brookings, South Dakota. Role Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Larson, seconded by Klavetter, to approve for recording purposes Resolution 05-17. A Resolution for the plat of Lots 1-36, Block A; Lots 1-96, Block B; Lots 1-36, Block C; Lots 1-42, Block D; Lots 1-144, Block E; Lots 1-42, Block F; and Lots 161-167, 170-183, 186-199, 202-215, 218-231, 234-247, 250-263, 266-279, 282-295, 298-311, 314-320, Block 5; Arlington Cemetery Addition in Outlot B, in the NW ¼ of Section 7-110-52 in the County of Brookings, South Dakota. Role Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$2,056.79; Reason: Program Funding for 2004 Citizen Corps; Receipt # 91173: Line #22600X4295222. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$35,335.95; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 91267: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Donna Ramsay met with the board to discuss Zoning Board Reconsiderations, Appeals, and Procedures.

REGULAR BUSINESS

Treasurer, Vicki Buseth met with the board to distribute the March 2005 Treasurer's Report and a Delinquent Tax Payment Agreement. Motion by Negstad, seconded by Santema, to approve and authorize Chairperson Falken to sign the Delinquent Tax Payment Agreement between James Johnson and Brookings County. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Larson, seconded by Klavetter, to appoint Glen Nachtigal to a three year term on the Brookings County Weed and Pest Board, representing the City of Brookings, term to expire in March 2008. Role Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Klavetter, to change the order of the April 12, 2005 Commission Meeting Agenda, moving item # 12 to item # 15A. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Santema, to approve and authorize Chairperson Falken to sign the East Central Mental Health Chemical Dependency Center's Funding Request to the Division of Alcohol and Drug Abuse. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Falken to sign a three year Lease Agreement between 1921, LLC and Brookings County for renting 1362 square feet of office space in the 1921 Building for the Brookings County Zoning & Drainage and the GIS Offices. Be it noted, the lease will start August 1, 2005. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Jerome Lammers met with the board to discuss the Zoning concerns with the Lake Poinsett Sewer District.

Sheriff, Martin Stanwick met with the board to discuss a funding request from the Domestic Abuse Shelter for a security system. Motion by Negstad, seconded by Klavetter, to approve and authorize the funding request of \$9,814.00 for a security system for the Domestic Abuse Shelter. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, Agenda Format Changes, County Government Week, Drought Declaration update, Security Grant, and Correspondence. Be it noted, the Board approved the following Personnel Action Notices: Annual Reviews: Gary Egeberg and Randy Jensen. Be it noted, Vogel distributed and the Board reviewed the Mapping Expenses and Fee Schedule.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter reported on the Planning & Zoning Board Meeting.

Commissioner Negstad reported on the BATA Board Meeting.

Commissioner Larson reported on the Chamber Government Affairs Meeting and an Iowa Development Meeting.

EXECUTIVE SESSION

Motion by Santema, seconded by Negstad, to go into executive session at 10:10am. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 10:20am. Reason - Personnel Matters. No action at this time.

ADJOURNMENT

Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, April 19, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office